

LESSONS • TRAINING • SALES



254-716-1200

Heart of Texas Equestrian Academy, LLC

Camp Buckaroo

Lil' Wrangler Camp

Welcome Packet



Contents

Welcome.....	3
Philosophy.....	4
BARN RULES.....	5
Dress Code.....	6
Payment Information.....	6
Weather.....	6
Lesson information:.....	7
Price List.....	8
What to expect at Horse Shows or competitions.....	9
Horse Show Conduct.....	10
FORMS.....	11



Welcome....

We would like to welcome you and take this opportunity to communicate with you the basis on which we conduct our business. Our priority is to develop an understanding with you so that we can enjoy working together towards a common goal... the goal of an outstanding horse and rider combination and that is accomplished only through knowledge, experience, understanding and the enjoyment of the sport.

Please take the time to read the following pages of our policies and procedures and let us know if you have any questions.

Thank you for choosing to ride with the Heart of Texas Equestrian Academy, LLC. We look forward to working with you!



Philosophy....

Mission Statement: To support the horses that are in our care, educate our community about horses and horsemanship and to have fun and be safe while doing these things.

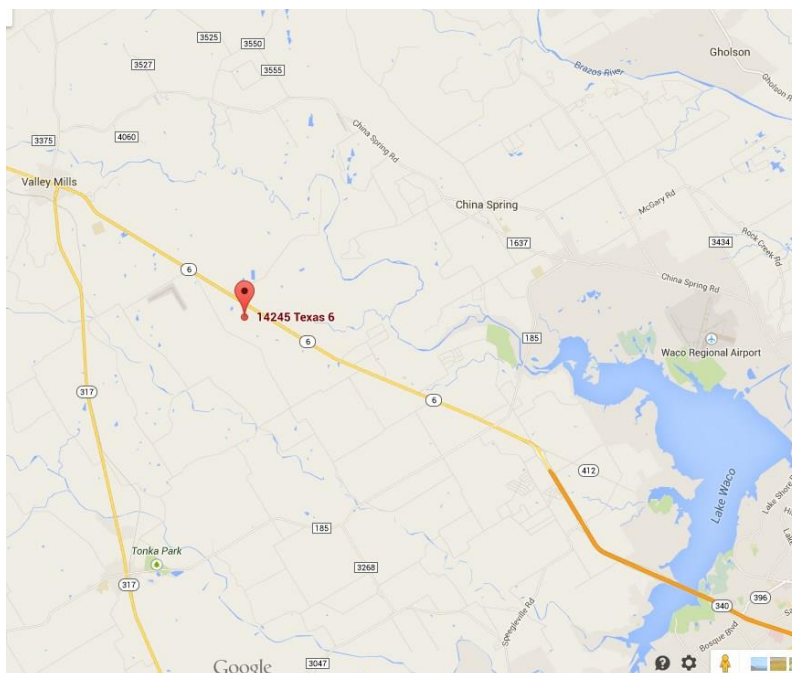
Hopefully, this booklet will provide you with some insight into our business. The one thing we are absolutely dedicated to is our enjoyment of the beautiful horses we have been blessed to work with and the strong industry that we are a part of. There are so many facets of the sport and many ways to enjoy it – as a parent, spectator and of course as a rider. Safety and enjoyment is paramount in this sport and we have found there are only a couple of situations that can interfere.

If you find that a problem arises, and needs attention from us, please make an appointment to speak with us. Our desire is to function with you and your horse in a learning environment and we will strive to keep the barn free of turmoil connected with these problems. These guidelines are designed to promote good communication. They are meant to be of help and benefit everyone.

Location/ Directions

We are located at 14245 n Hwy 6 in Valley Mills.

From Waco – take Hwy 6 – once you have passed Hwy 185 (China Spring/ Crawford) we are 6 miles down on the left. We are across from the Del Mar ranch and ½ mile before the Top Hand Cowboy Church.





BARN RULES

1. PARKING – please park in the designated parking area
2. Payment is due before lesson begins
3. Only students and the HOTEA staff are allowed in the barn area
4. To observe lessons – please sit in the designated LESSON OBSERVATION area
5. **Do not feed or touch any** of the horses or animals – some may be on a special diet
6. H.O.T. Equestrian Academy, LLC is not responsible for lost or stolen articles
7. NO SMOKING or use of Tobacco products in or around the barn or other structures.
8. Alcoholic beverages are not permitted on the property at any time
9. No running in the barns or around the arena and/or round pen
10. Please pick up after your horse – hair, manure, etc
11. No dogs allowed at the ranch
12. This is a private home and ranch. Please be courteous and respectful to them and their home. Speed limit is 5 mph on driveways and parking lot. Please park in designated area.
13. Each person will implement any instructions or suggestions for safety made by the staff
14. Riders under 18 years of age must wear an approved riding helmet anytime they are riding. It is strongly suggested that ALL riders wear helmets at ALL times.



Dress Code

Riders

- Please arrive to your lesson dressed to ride. Long pants (jeans or breeches) and boots with a heel are required. No tennis shoes are allowed.
- Shirts should be long enough that they can be tucked in during riding.
- Long hair should be pulled back.
- We have helmets available if you do not have your own. No bicycle helmets please. Helmets must meet safety standards and up to date (helmets actually have an expiration!)
- Chewing gum, baggy clothing and jewelry are discouraged.
- If you wish to purchase your own equipment, we encourage you to speak with an instructor first for recommendations.

Parents

- **Parents – please wear closed toed shoes when visiting the barn. Thank you!**

Payment Information

- HOTEA accepts checks or cash – credit cards are not accepted at this time
- Lesson fees are due before the first lesson begins
- At least 24 hours' notice is required for lesson cancellation or rescheduling. If the appropriate notice is not given, the lesson will be waived at the expense of the rider/ parent of rider.

Weather

Weather in Central Texas is sometimes unpredictable. If it is thundering, raining or too cold, the lesson will be rescheduled. This will be on a case by case basis. We check the weather on KXXV each Monday before we plan our lessons and ride times. If there is a 50% chance of rain or more predicted for the day of your lesson, it will more than likely be rescheduled to another time. We will text, email or phone you to let you know of the change in plans.



Lesson information:

Beginner, Intermediate & Advanced level riders will gain valuable experience from the Heart of Texas Equestrian Academy, LLC lesson program.

- Students will progress through instruction that covers:
 - handling horses and grooming
 - saddling and preparing for lesson (round pen work or lunging)
 - horsemanship/ equitation
 - horse psychology
 - basic foundation first, then specialization next (Western performance, Jumping, etc)
 - Drills and exercises to produce a balanced, independent seat with confidence
 - Keeping the fun in learning about horses and riding!
- Each season our students have the option to participate in local schooling shows, as well as upper level shows throughout Texas.
- When participating in a semi-private or group lesson, clients are encouraged to ride to the level of fitness of horse and rider. Feel free to continue to participate as long as you are comfortable and feel it is of benefit to you and your horse
- Parents – it is wonderful that you are here to support your child and watch them learn how to ride. Please refrain from talking to them during the lesson and save any comments until after the lesson. If you have any questions regarding the lesson, please feel free to visit with the instructor after the lesson.
- If you have any questions, please ASK!! 🗨



Price List

Lessons	Ages 4-6	30 minute lesson	\$40
	Ages 7 +	1 hour	\$50 private
	Group lessons	Must be Level 2 CHA or be able to trot comfortably	\$40 Group
	Rainy Day lesson	Barn/ Ground lessons are available if the arena is too wet to ride or for a make-up lesson. Ground lessons are \$50 for private and \$30 for a group of 2 or more.	\$30-\$50
	Barn Parents	HOTEA will be offering clinics for Parents of Riders that include: Ground Safety, Grooming and Tacking clinics on a regular basis. You will be notified at the barn in advance of these lessons, or you may want to sign up with an instructor for a private lesson to cover these areas which are so important for you to learn	
½ Lease	Must be pre-approved	<ul style="list-style-type: none"> • 1 lesson per week • 2 “practice” rides per week • Equipment included • No make-ups for practice ride days missed (weather or sickness, etc) • 90 day commitment • Supervised riding by approved adult at all times 	\$600 p/ month
Training	Colts	90 day minimum	\$775 p/ month
	Others (Show horses, tune ups, etc)	Full training - Includes board and 1 lesson per week	
Horse Shows	See detailed description of Horse Show fees and requirements included in packet		
Horse Sales/ Consignments	See detailed description of Horse Sales		



What to expect at Horse Shows or competitions...

Horse shows are a wonderful opportunity to set goals for you and your horse and then test your skills. We will attend horse shows regularly. Before the show, we will discuss detailed logistics with you. However – as a general rule please:

- Pack all of your tack, brushes, riding apparel, etc well before the show so nothing is forgotten ➤ Arrive to the show or meeting place on time or early ➤ Be well rested, well hydrated and ready to shine!
- Make sure all tack is cleaned and oiled
- Know your schedule of your classes – have a plan
- Know your patterns/ courses for your classes
- Take care of your horse! Make sure he/she has water offered many times throughout the day

Price List

Item	Cost
HOTEA Fees for Shows/ Clinics (each show has different class fees)	
Hauling Fee	\$50 minimum - \$1 per mile
Trainer fee (daily)	\$75
Trainer Lodging/ meals	\$varies – will be split among all competitors
Community Tack room	\$varies – will be split among all competitors
Stall for Horse	\$25 + per night is typically the cost
Hotel for you	\$varies



Horse Show Conduct

We are adamant about the conduct expected at shows. When we are at a horse show, we are all on display both in the way we handle our horses and the way we handle the competitive atmosphere.

A TRUE SPORTSMAN DOES NOT LIKE TO LOSE, BUT KNOWS HOW TO LOSE!!

Because we have a diverse group of riders – children and adults – we have a huge responsibility, both personally and professionally. The following are our expectations:

1. It costs a lot of money for parents to send their children to shows. Students riding with H.O.T. Equestrian Academy, LLC are expected to appreciate the privilege they have been given. Be rested and prepared to ride to your ability!
2. We will not tolerate students – youth or adults – treating us or their parents or their horse, in any disrespectful manner. We are dedicated to the self-control issue when it relates to “attitude abuse” of the people paying the bills or training the horses or the horses.
3. Parents – please – understand that showing can be very stressful for the rider. We ask that at shows parents encourage their child, take a lot of pictures, and provide support and enthusiasm for them as well as the team. It is probably best if you stay in the bleachers and let us or the grooms prepare your child for the show classes.
4. When we sign your entry forms, we are responsible as your trainers at the shows. We take this VERY seriously! Please try to make our jobs easier by following show rules, paying fees early, etc..
5. At the 2 day + shows stall cleaning and feeding will be done by the grooms and by us. This service will be divided up and billed to all that are showing. The more people that show – the more money saved!!
6. The barn area and tack rooms must be kept clean. Put everything away as you use it... don't plan to do it later or expect to have someone else do it for you!
7. Payment for the shows must be paid on the day of the show or before as the expenses on our side are growing as we load to go. Thank you!

CONFLICT RESOLUTION

There will be times when things go wrong, either for you or for us. If you have problems at or in the ring, please control your temper and vocabulary until we are away from the back gate/entry gate. Emotions and tempers tend to run hot at competitions – so having a cool off time is a wise choice. After that – please let us know the issue so we can work towards a solution.



Equestrian Academy, LLC

FORMS

**RIDING INSTRUCTION AND LIABILITY RELEASE FORM FOR INDIVIDUALS
CONTACT FORM**



RIDING INSTRUCTION AND LIABILITY RELEASE FORM FOR INDIVIDUALS

THIS FORM MUST BE COMPLETED BY AND FOR EACH PARTICIPANT

PLEASE READ CAREFULLY BEFORE SIGNING. SERIOUS INJURY MAY RESULT FROM YOUR PARTICIPATION IN THIS ACTIVITY.

Heart of Texas Equestrian Academy, LLC, Jennifer Matthews Williams and all heirs, family, employees, officers or contract laborers are hereinafter known as "THIS STABLE".

IT IS HEREBY AGREED AS FOLLOWS:

1. That I, the undersigned, do for myself or on behalf of my child or legal ward, hereby voluntarily request to participate in riding instructions as a student at THIS STABLE, and that student will either ride his or her own horse, or school horses provided by THIS STABLE for instructional purpose

2. That in the last two years student has ridden horses :

Student's name _____ Less than 10 hrs ____ 10 to 20 hrs ____ 20 hrs or more ____

Student's name _____ Less than 10 hrs ____ 10 to 20 hrs ____ 20 hrs or more ____

Student's name _____ Less than 10 hrs ____ 10 to 20 hrs ____ 20 hrs or more ____

3. That parent or guardian and student understand that horses are unpredictable by nature; that when frightened or angry or under stress, a horse's natural instincts are to jump forward or sideways, to run away from danger at a trot or gallop, to kick, to buck, to rear up in front, or bite; that horses are extremely powerful; and that if a rider falls to the ground, the fall distance will be generally from 3 ½ to 5 ½ feet. I understand these risks, and I voluntarily assume these risks and dangers.

4. That parent or guardian and student understands that upon mounting the horse and taking up the reins the student is in primary control of the horse and that THIS STABLE is not responsible for the results of the student's actions or inactions. The student further agrees to not abuse, misuse or deliberately agitate the horse as these actions may result in increased risk to himself and others.

5 That I have been advised that students should wear a safety helmet while riding and around the stable to prevent horse related head injuries.

6 LIABILITY RELEASE: That I understand that, except in the event of THIS STABLE's wanton and willful negligence, I am responsible for bodily injury or property damage which I or my child or legal ward should sustain on THIS STABLE's premises and/or trails and/or while riding a horse, and/or while in transit to or at horse shows, trail rides, or similar expeditions, and for any time I or my child or legal ward shall loose from employment or school or other activity, and for medical expenses or any other expenses incurred because of such bodily or property damage and that I hereby, for myself, my heirs, administrators and assigns release and discharge the owners, operators, and sponsors of THIS STABLE and their respective servants, agents, officers, and all other participants of and from all claims, demands, actions and causes of action for such injuries sustained to my person, or that of my child or legal charge and/or property.

7 That the student is currently covered by accident-medical insurance and will remain insured for the duration of all riding instructions at THIS STABLE.



Name of insurance company

Policy number

That I further understand that should medical emergency treatment be required, the current insurance information here listed will be provided to the attending clinic or hospital to cover future payment of incurred bills

8 Upon the signing of this agreement, student acknowledges that he/she has read and agrees to be bound to THIS STABLE's rules

WARNING

UNDER TEXAS LAW (CHAPTER.87 , CIVIL PRACTICE AND REMEDIES CODE), AN EQUINE PROFESSIONAL IS NOT LIABLE FOR AN INJURY TO OR THE DEATH OF A PARTICIPANT IN EQUINE ACTIVITIES RESULTING FROM THE INHERENT RISKS OF EQUINE ACTIVITIES.

I, THE UNDERSIGNED, BEING OF LEGAL AGE AND OF SOUND MIND AND NOT BEING UNDER THE INFLUENCE OF ALCOHOL, DRUGS, OR INTOXICANTS, HAVE READ AND UNDERSTAND THE FOREGOING AGREEMENT AND RELEASE. I ALSO ACKNOWLEDGE RECEIPT OF A COPY OF THIS AGREEMENT THIS DATE.

FULL NAME(S) OF STUDENT RIDER(S) IF UNDER AGE OR GUARDIANSHIP

1. _____ age _____

2. _____ age _____

3. _____ age _____

Listed on reverse side are the details of any allergies, ailments or handicaps a student may have, and of which THIS STABLE should be aware

SIGNATURE OF RIDER _____ **date** _____

(if of legal age and not under guardianship)

SIGNATURE OF PARENT OR GUARDIAN
_____ date _____

Address _____ City _____ Zip _____

Home Phone: _____ Cell Phone(s): _____

Emergency Phone Numbers: _____



CONTACT INFO

NAME		
ADDRESS		
CITY		ZIP
CELL PHONE #1		PHONE #2
EMAIL		

EMERGENCY CONTACT:

NAME _____

CELL PHONE #1 _____

RELATION? _____

HOW DID YOU HEAR OF THE Heart of Texas Equestrian Academy, LLC?

GOALS

1. Western or English?
2. Would you like to compete? _____
3. Trail ride?
4. Other?

DO YOU HAVE ANY QUESTIONS FOR US?